

**Transportation Research Board  
2020 Action Plan  
Travel Survey Methods (ABJ40/AEP25)**

2019 Year-in-Review	Actions	Follow-up actions
Meetings	<ul style="list-style-type: none"> <li>• 2019 AM</li> <li>• Workshop proposal developed and submitted</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
Communications	<ul style="list-style-type: none"> <li>• Maintain Committee’s website</li> <li>• Complete Centennial Paper</li> </ul>	<ul style="list-style-type: none"> <li>• Website it migrating to a new platform. Demo shown at 2020 AM</li> <li>• Submitted February 1, 2019</li> </ul>
Membership	<ul style="list-style-type: none"> <li>• Preparations started for 2020 rotations</li> </ul>	<ul style="list-style-type: none"> <li>• Rotations will occur in 2020. Recommendations due to TRB staff by February 15, 2020.</li> </ul>
Research Needs Statements	<ul style="list-style-type: none"> <li>• RNSs were discussed at the full and subcommittee meetings at the 2019 AM. RNSs were not fully updated on the website.</li> <li>• A log-in to the website was requested</li> </ul>	<ul style="list-style-type: none"> <li>• A conference call is scheduled for February 4, 2020 to determine the final RNSs and to update the database.</li> </ul>
Continue migration of the Travel Survey Wiki to <a href="http://www.tfresource.org">www.tfresource.org</a>	<ul style="list-style-type: none"> <li>• ADB45 has discontinued the tfresource in its previous form. It has recently moved to GitHub.</li> <li>• Hence, no work was made last year as ABJ40 was waiting on ADB45’s transition.</li> </ul>	<ul style="list-style-type: none"> <li>• Set up a new GitHub account and new travel survey manual wiki</li> <li>• Using the topical workgroup sign-ups from the 2018 AM, assign tasks at 2020 AM with quarterly deadlines to complete pages on a new GitHub.</li> </ul>
Collaborations	<ul style="list-style-type: none"> <li>• Discussion with ADB45 regarding the wiki move and how we can support the resource.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing. As tfresource was moved to GitHub, the wiki will also move to GitHub but will be its own entity.</li> </ul>
CRP Proposals	<ul style="list-style-type: none"> <li>• 1 NCHRP Synthesis was submitted.</li> </ul>	<ul style="list-style-type: none"> <li>• The NCHRP Synthesis topic was rejected.</li> </ul>

	<ul style="list-style-type: none"> <li>The 1 NCHRP full project from 2018 was not funded.</li> </ul>	<ul style="list-style-type: none"> <li>Further submissions will be discussed at the 2020 AM.</li> </ul>
Conferences	<ul style="list-style-type: none"> <li>ICTSM will be May 31-June 5, 2020 in Portugal. <a href="https://www.isctsc2020.pt/">https://www.isctsc2020.pt/</a></li> </ul>	<ul style="list-style-type: none"> <li>ICTSM committee is meeting at 2020 AM.</li> </ul>
Paper Reviews	<ul style="list-style-type: none"> <li>Coordinate and conduct paper reviews for 2019 Annual Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>88 reviews were completed.</li> </ul>

2020 Planned Actions	Planned Actions	Dates
Meetings	<ul style="list-style-type: none"> <li>2020 AM</li> <li>Mid-year meeting by conference call</li> </ul>	<ul style="list-style-type: none"> <li>January 15, 2020</li> <li>11am EDT Thursday, July 9, 2020 (3pm GMT)</li> </ul>
Membership	<ul style="list-style-type: none"> <li>9 members need rotated off</li> <li>New committee Structure in effect April 2020</li> </ul>	<ul style="list-style-type: none"> <li>Recommendations due to TRB staff by February 15, 2020.</li> <li>New Committee code is AEP25. TRB Staff member may change as Committee is moving to the Planning Section.</li> </ul>
Research Needs Statements	<ul style="list-style-type: none"> <li>Update TRB database to reflect current RNSs.</li> <li>Identify datasets appropriate for each RNS.</li> <li>Rank RNSs.</li> <li>Determine appropriate funding sources for each RNS.</li> </ul>	<ul style="list-style-type: none"> <li>February 2020</li> <li>June 2020</li> <li>June 2020</li> <li>June 2020 mid-year meeting</li> </ul>
Wiki Migration to GitHub	<ul style="list-style-type: none"> <li>Give an update of the Wiki transition.</li> <li>Create framework for new GitHub Wiki</li> <li>Assign tasks with quarterly deadlines to complete pages.</li> </ul>	<ul style="list-style-type: none"> <li>January 15, 2020</li> <li>March 15, 2020</li> <li>April 15, 2020</li> </ul>
Collaborations	<ul style="list-style-type: none"> <li>Discussion with new committees AED10 (ABJ10), AED20 (ABJ30), AEP15 (ADB50), AEP30 (ADB10), AEP50 (ADB40).</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
CRP Proposals	<ul style="list-style-type: none"> <li>Potential Synthesis proposal</li> </ul>	<ul style="list-style-type: none"> <li>February 17, 2020</li> <li>November 2, 2020</li> </ul>

	<ul style="list-style-type: none"> <li>• Potential full NCHRP Proposal</li> </ul>	
Conferences	<ul style="list-style-type: none"> <li>• International Conference on Transport Survey Methods</li> <li>• Innovations in Travel Modeling</li> </ul>	<ul style="list-style-type: none"> <li>• May 31-June 5, 2020</li> <li>• June 14-17, 2020</li> </ul>
Communications	<ul style="list-style-type: none"> <li>• Maintain Committee's website</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
Paper Reviews	<ul style="list-style-type: none"> <li>• Coordinate and conduct paper reviews for 2021 Annual Meeting</li> </ul>	<ul style="list-style-type: none"> <li>• September 30, 2020</li> </ul>

Other Collaborations include:

- ADB40 (AEP50), ADB45 and ADB50 (AEP15) regarding the use of survey data to ensure that the survey community continues to meet the needs of the user community
- ABJ30 (AED20) regarding the development of Big Data.
- ABJ10 (AED10) for Long Distance and National Surveys
- ADB45 regarding the TFResource.org move of the online travel survey manual.
- Develop and maintain relations with the Planning and Environment Group to disseminate the RNSs to students in need of research topics.

Obstacles and Challenges: The biggest obstacle continues to be the lack of time on the part of committee members and friends to update the RNSs and Survey Manual Wiki. By issuing quarterly deadlines, it is hoped that these tasks will remain on volunteers' calendars and additional work will be accomplished.